

## 5.2

### STUDENT BEHAVIOR/DISCIPLINE PROCEDURE

In an effort to prevent bullying and other unacceptable/unsafe behavior at the L&L, students help create a code of conduct at the beginning of each year that they will agree to follow. Also, teachers regularly engage students in discussions and activities where they practice using their W.I.T.S. (walk away, ignore, talk it out, seek help) and the importance of developing and maintaining our Virtues.

1. If a student breaks the code of conduct they will receive a warning and if the behavior continues then there will be a consequence that is appropriate. (See attached examples of code of conduct)
2. If the behavior is of a more serious nature (leaving school property, being completely noncompliant, bullying other students by being violent or threatening them) then in addition to a consequence, a phone call home will be made to notify parents of the incident, and a board member will be notified.
3. If the behavior that is of a more serious nature happens again, a meeting with the student, parent, teacher and a board member will be scheduled to make a plan/contract for how to improve the behavior and what the next steps will be if the behavior does not improve (family provides a support worker, family is asked to leave the school, etc).
4. The board member will present the plan/contract to the Board for approval. If it is approved, the student will have one more chance. If it is not approved, the family may be asked to leave the school.
5. If the plan/contract is approved, and the serious behavior happens again then depending on what was stated in the plan/contract, the family may be asked to provide a support worker for the student to be present during school hours (for the purpose of responding to the student if problems continue so as to not take the teacher away from the other students) or the family may be notified that they will have to find another school.  
  
\*If it is decided that a support worker may be a helpful next step:
  1. The person must be met with first by teacher and a board member before they start to confirm expectations and goals.
  2. A criminal record check process will be initiated
  3. All other families at the school will be informed that there will be a new support worker starting
6. The number of chances a student gets is dependent on the seriousness of the behavior and is subject to the discretion of the Board. If the behavior compromises the integrity of the school and/or jeopardizes the health and well being of other students, the Board may decide at any point that the family must leave the school.
7. In the event that a student is asked to leave the school, if parents are not in agreement with the decision or feel that the decision was unfair then the Board will confirm that all steps in this school policy were appropriately followed.
8. A Parent may appeal the decision by requesting a non-biased board member, to follow attached guidelines for procedural fairness.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# **Code of Conduct**

## **Respect your friends:**

- think before you speak
- don't say mean things
- listen when someone is talking
- don't take their belongings
- play safe and smart

## **Respect your yourself:**

- no swearing
- pick up after yourself
- play safe and smart

## **Respect your school:**

- stay within the boundaries
- no graffiti
- take care of school materials

I have read and agree to follow the code of conduct we created for our school for the year \_\_\_\_\_.

Signed by the students of the Living and Learning School.