

## **5.7**

### **Travel Policy**

The Living and Learning School supports the concept that family travel for students is an important educational experience. In accordance with the policy of the Independent Schools Branch, and in order to qualify for funding, the school must continue to provide and supervise the student's educational program and assess student progress during the time of their absence. To meet these criteria, the following steps must be taken;

1. A meeting should occur before departure between teacher, parents(s) and student. Expectations will be discussed as to how the student will keep up his/her interest relevant to their destination and experiences that can be presented on return. A note about this meeting will be placed in the student's file.
2. During the period of absence (up to one month in duration) the student will be marked EA (excused absence) on the attendance record.
3. Upon return, the teacher will meet with the student to review the work accomplished while away and further work missed can be assigned. A note will be placed in the student file stating that they have been assessed.